

Fellow Corps Officers:

Retiree Pay

On May 31, 2013, the Office of the Assistant Secretary for Health signed an Interagency Agreement (IAA) with the US Coast Guard (USCG) to transfer the processing of payroll for retirees and annuitants of the US Public Health Service Commissioned Corps effective January 1, 2014. This important agreement represents the Corps' next step in transitioning from multiple PHS-specific legacy systems to consolidation into the Direct Access (DA) system. Delivery of accurate and timely compensation to PHS retirees and annuitants will not be affected by this change. All PHS retirees and annuitants will receive more information on the details of this transition in September 2013, including appropriate points of contact and answers to frequently asked questions.

Retirement Notification

To support all aspects of this and other transition-to-DA projects, Commissioned Corps HQ staff and managers are reviewing our business processes and policies. In order to synchronize our active duty request-to-rotate business processes with USCG, PHS has issued a new CC Instruction CC384.2, dated July 3, 2013 that changes the minimum notification time for retirement requests to DCCPR from 60 days to **90 days**, effective immediately. For example, under this new policy, the earliest possible effective date for voluntary retirement for requests received in DCCPR during the current month of July would be November 1, 2013. Agencies may add additional time to the PHS policy requirement, so **your first contact must be with your agency Commissioned Corps liaison**. The new PHS policy has been posted on the DCCPR website at http://dcp.psc.gov/eccis/documents/CCI384_02.pdf.

Retirement Seminar

DCCPR is pleased to announce the launch and availability of the new web-based USPHS Commissioned Corps Retirement Seminar. The Retirement Seminar was created by the Compensation Team and the Commissioned Officer Training Academy, and piloted extensively by CPOs, Liaisons, and a select cohort of flag officers. Our objective is to deliver the most accurate, effective, and standardized information on the retirement process and the benefits and entitlements that are afforded to all PHS retirees. All officers should participate in a retirement seminar between their 14th and 18th years of active service. DCCPR will continue to maintain and improve content based on your feedback and is looking at ways to deliver the Retirement Seminar at strategic in-person events or via webcast as funding allows. Instructions on how to access the retirement seminar can be found on CCMIS website at the Training/ Commissioned Officer Training Academy tab. Any questions or comments regarding the retirement seminar should be sent to PHSCOTA@hhs.gov.

In our current lean environment, DCCPR continues to work hard to maintain current services, develop new ways to deliver those services, and manage the transition into new IT systems. DCCPR staff remain dedicated and resilient in meeting these challenges and providing unwavering support to you in the delivery of the PHS mission.

Stand Ready,



CAPT Paul Jung

Director (Acting), Commissioned Corps Personnel and Readiness